

## UBISOFT MONTREAL VISITOR POLICY

Ubisoft Montreal offers high school and CEGEP students the chance to visit the studio and discover the fascinating world of video games. Visits focus primarily on Ubisoft's story and most important games, including an overview of how video games are made and possible jobs within the industry.

Due to the confidential nature of the projects developed by the studio and strong demand from schools, Ubisoft Montreal has implemented a visitor policy to help handle the high volume of requests.

### High school and CEGEP - SCHOOL TRIP

#### 1. SELECTION CRITERIA

Schools will be selected based on the following criteria:

- a. They've filled out and sent the form available on our website at the following address: <https://montreal.ubisoft.com/en/our-engagements/education/highschool-and-cegep/school-trips/>
- b. They are a group of Secondary 4, Secondary 5, or CEGEP students.

#### 2. WHEN WILL SCHOOL TRIPS TAKE PLACE?

- a. School trips are organized from October to June every year.
- b. School trips will take place every first and third Thursday afternoon of the month.

#### 3. HOW MANY PEOPLE CAN TAKE PART IN A SCHOOL TRIP?

- a. School trips are intended for students interested in a career in the video game industry.
- b. Students must be accompanied by a teacher and a maximum of two additional adults.
- c. We can accommodate up to 40 people for each group visit. A group of this size will be further divided into two groups of 20 visitors each.

#### 4. REQUIRED DOCUMENTS

- a. Online form
- b. A letter or video stating the group's motivation

After selection:

- c. A signed non-disclosure agreement
  - i. This agreement must be signed by the parents of all students younger than 18 years old before the visit.

## **5. PROCESS**

Please note that students should be accompanied by their teacher and a maximum of two additional adults.

The use of cameras, video equipment or cell phones is forbidden.

All applications will be examined by a selection committee. To register your group for a school trip to Ubisoft's Quebec studio, please visit: <https://quebec.ubisoft.com/en/tour-form/>. You will only be contacted if your school has been selected. The tour lasts about two hours.

\* Ubisoft reserves the right to change its visitor policy at any time.